



## GUEST INFORMATION SEA VIEW HOTEL HEALTH POLICY (COVID-19)

Dear Guest,

The health and safety of our customers and employees is our main priority. Please read the following operation and protection plan which contains instructions for your own safety and that of others. Have a pleasant and safe stay at SEA VIEW HOTEL.

Our hotel continues its operation while observing all of the safety measures against the new coronavirus 2019 (COVID-19). Our staff strictly carries out the cleaning of all hotel areas, diligently following the protocol for cleaning, hygiene, and disinfection.

The protocol includes:

- Education of all our staff in the subjects of health and safety.
- Standard cleaning and disinfection cycles in all areas.
- Visible placement of antiseptic hand gel for public use.
- Frequent cleaning of high-usage areas and surfaces.
- Immediate response to incidental cleaning wherever and whenever required.

Taking into consideration the current concerns about the new coronavirus 2019 (Covid-19), we have established in-house rules for our hotel resort. These rules in combination with the appropriate hygiene protocols, ensure the well-being of our guests.

The in-house rules include:

### RECEPTION

- For maximum protection of our staff and customers the reception will be open at certain times every day; **9.30-12.00 & 18.00-20.00**. In case of a problem or emergency, you can email us at [seaviewhotel10@gmail.com](mailto:seaviewhotel10@gmail.com) OR call us at **+306982015181**
- You are kindly requested not to enter the reception, but instead, to **communicate with our receptionist through the window of our office and the newly designated area/reception desk** (*table and chair outside the reception*)



- Upon arrival at the hotel, customers are requested to fill in a formula with their **personal details** and sign the “**public health guest information**” document. The hotel is obliged to keep records of all its guests and respect the General Data Protection Regulation (**GDPR**).
- Avoid crowding during Check-in/Check-out, keeping social distances.
- Check-out by 11:00 a.m. and Check-in from 15:00 p.m. With the time interval between every check-in and check-out of different customers, sufficient time is given for proper cleaning and disinfection, followed by the natural ventilation (airing out) of the room.
- The reception staff is informed and trained to meet customer needs while taking the necessary precautions in accordance with Covid-19.
- During Check-in, guests will be informed of our resort’s current health and safety policy and the rules implemented in accordance with Covid-19.

## GENERAL

- When approaching any interior or public area (reception, beach, etc.) all guests need to keep a distance of 1.5 meters from the next and previous guests in any priority line within the resort.
- We recommend the usage of masks in case of cough and/or sneezing, in all indoor and public areas of the hotel.
- Please use the floor markings that have been placed in all public areas as a guide to keep the appropriate distance from other guests.
- We recommend the frequent usage of the special hand sanitizer, which has been placed accordingly in the main public areas of the hotel.
- We recommend that guests avoid staying for long periods of time in public areas.
- Refrain from rearranging furniture (e.g sunbeds) in public areas. They have been placed according to the instructions from the health authorities, in order to avoid crowding and to comply with the requirement of 4 people per 10 square meters.
- To limit contact, **the entrance of any person not staying at the hotel is strictly forbidden in rooms and all beach sunbeds.**
- We encourage our guests to inform the reception about any observed person with symptoms of illness within the hotel.
- WIFI access is provided with connection from the guest’s personal device.
- We recommend that only the bathrooms of the individual rooms may be used and **we discourage the use of the reception WC.**
- Toilets must be flushed with lids closed in public WC.
- All persons within the resort are required to comply with the suggestions of the hotel staff.

## HOUSEKEEPING

- The frequent cleaning of rooms should be avoided during the guest’s stay in order to limit contact, based on the protocol.
- **Cleaning and linen change will be done upon request** but not earlier than every 3-4 days depending on the days of your stay. (*Sunday - Wednesday pattern*)



- Everyday change of sheets and towels is discontinued. In the event that you do NOT want your room cleaned, please let us know.
- Ornamental objects have been removed (decorative pillows, etc.)
- After check-out, all room and bathroom surfaces are meticulously disinfected.

## BEACH - SUNBEDS

- You are kindly requested not to leave any towels on the sunbeds when you do not use them.
- Moving and **rearranging the sunbeds is prohibited** as these have been placed in accordance with the CoViD-19 health guidelines.
- Seats/sunbeds are placed so that the farthest distance as required by law is applied between two people under different umbrellas or two people who do not share a room.
- Highly-effective disinfectant is used on sunbeds on a daily basis.
- All guests are required to comply with the regulations.

For our employees working within the hotel, we have taken the following steps:

- We comply with the employee restrictions in the workplace and provide our staff with all of the necessary protective equipment.
- We continuously disinfect all work surfaces, common areas, and personal rooms.
- We are taking steps to reduce the social gathering of staff and are making sure that safe distances between employees are maintained.

As part of our commitment for the health, safety, and well-being of our guests, employees and community, we are strictly following the developments regarding the new coronavirus 2019 (Covid-19) with regular updates and guidance from the National Public Health Organization and the Ministry of Health, as well as from additional governmental and European organizations.

The hotel has adapted to the new operating requirements, applied the “Health Protocol for Businesses in Tourism,” and has received the Health First certificate from the Hellenic Chamber of Hotels.

We are at your disposal for any questions or clarification.

The Manager